

CIA Coalition			
10/15/15		Time: 9:20am-9:55am	Bethel
Meeting called to order by	Jim Hopwood		
Secretary	Zebbie Castilleja		
Attendees	Jen Dorsett, Jim Hopwood, Shelley Little, Shayla Grigsby, Kelly Larsen, Zebbie Castilleja, Suzie Strausz, Humberto Rodriguez, Sandy Quiroga, Ashley L., Blanche Barajas, Paul Fredricks, Kayla Chambers, Julie Urrutia, Paul Warden, Kayla Chambers, Jorge Lopez		
Treasurer Update			
Presenter:	Shelley L		
Discussion			
Conclusions	Shelley reported that we are getting QuickBooks this month. Our new fiscal agent is the City of Prosser.		
Yearly paperwork			
Presenter:	Jennifer D.		
Discussion			
Conclusions	<p>CIA Membership Agreement: Jen advised us that the DFC grant requires that each member of the coalition sign the CIA agreement to understand the coalition. Not everybody has to sign one, it is only for membership.</p> <p>WSP Background Check: Each member needs to complete a WSP background check because of our work with youth in the community.</p> <p>Bi-Laws: Jen briefed us on the changes that we have had in additional positions, funding, and operations, therefore we have to include these changes in our bi-laws. Bi-laws were voted on and approved.</p> <p>Match Report: Jennifer passed around a match report document to each member. This document is for members to track their activities and volunteer time that they give toward the coalition. Travelling time can also be included on this form. Jennifer will send out this document via e-mail so that members can type their hours in, rather than Jen having to insert the hours herself. This is important to complete because we have to have \$125,000 in match for our DFC grant.</p>		

Updates	
Presenter:	Shelley L
Discussion	
Conclusions	<p>Shelley informed us that we have several programs taking place. Strategic planning, media campaigns, training committees, membership, surveys, etc. A description of each committee will be in the membership binders that we receive next month.</p> <p>Prescription take back program: Jen provided fliers for the coalition members to hand out to other community members. The lock box program is taking place January 9th at the Kadlec healthplex. Coordinated Care donated \$6,000 for lock boxes so that we could purchase the boxes, which is why we are doing a bi-county event. There will also be lots of education resources available for those that attend regarding safety of prescription drugs.</p> <p>Guiding Good Choices: Shayla and Jen advised us that the next parenting program is starting in January 21. A great program for parents with kids 9-14, and it is a bilingual program. It is 5 sessions. Located at Housel Middle School.</p> <p>Youth Coalition: Shayla reported that we had 3 kids from middle school and 3 from high school go to a conference in Seattle. At the middle school they are doing elections for club officers today(if weather permits). They have had about 20 kids coming to the meetings.</p> <p>Jen informed us that they raised \$41 at concessions last week for PHS MCIA..</p> <p>Youth Suicide Prevention/School Culture meetings: The district administrators have been meeting weekly to change the school culture to better the kids through the entire district. We had a grant become available for a membership program, Jen completed the grant, but did not submit because of logistical issues with the district. 35 people attended the parent information night regarding suicide prevention that was delivered by Kristy Haynes.</p>

Training	
Presenter:	Jen D.
Discussion	
Conclusions	<p>Guiding Good Choices facilitator training will be in March for 3 days. It is here in Prosser at no cost.</p> <p>Mentoring training: Not sure when it will happen yet, but it will be available in February. Community members are welcomed to attend and become part of a mentor program. (amend: mentoring program PALS no longer available)</p> <p>CADCA: Jen informed us that we have had some dollars to send 4 students to WA DC. Jan31-Feb4.</p> <p>Youth Forum: No coalition members can go, but students get to go.</p> <p>Coalition Academy: Jim and Kelley will be going to CA for 1/3 week training, it is required for our DFC grant in year one.</p>

****Executive board stayed after meeting and voted to approve contracts, policies, and procedure manual on 1/21/2016. All were approved. Chair signed and documents were given to contractors and filed.**